



NLADA

National Legal Aid &
Defender Association

nlada.org

NOMINATIONS

2024 Governance Elections

Nominations Booklet



June 17, 2024

Dear NLADA Members:

We would like to inform you that the nomination period for positions on NLADA's Councils will open on June 17, 2024. This election year there are positions available on the Civil and Defender Councils.

NLADA represents our voice in the national arena on significant issues that directly impact the client, civil, and defender communities. The Board and Councils influence the direction of the Association as they craft policies and develop services to best respond to the needs of NLADA members. It is critical that we, as NLADA members, take seriously our responsibility to provide guidance and leadership through the Councils. NLADA relies upon the capable and committed candidates elected to these governing bodies to inform and guide the Association, and to ensure that it is representing and responding to its member communities in an effective manner.

Enclosed you will find a description of the Civil and Defender Council positions that are open for nomination and the criteria that each nominee must meet in order to be eligible for election. We urge you to nominate a colleague or yourself to run for election to one of these positions.

There are two options available for submitting your nominations:

By Mail (envelope enclosed):

NLADA, ATTN: Elections
1901 Pennsylvania Ave. NW, Suite 500
Washington, DC 20006

By Email: elections@nlada.org

Please assist in making this election democratic and inclusive by sharing this notice with staff and client leaders so that they may fully participate in the election process.

Thank you in advance for your attention and assistance.

Sincerely,
NLADA Leadership Development Committee

Who are we looking for?

The job of governing NLADA requires a diverse group of individuals with varied expertise. While no specific area of expertise is required to join the Councils, please keep in mind these areas of valuable knowledge as you are submitting your nominations.

- Nonprofit Finance
- Government Affairs
- Strategic Communications
- Strategic Use of Technology
- Leadership Identification and Development
- Access to Potential Strategic Partners
- Resource Development
- Community Education





Notice to Members

Nominations shall be by written petition. Self-nomination is permissible. One is not required to be a member of the Association in order to be nominated, but, if elected, must become an individual member and maintain that membership throughout their term.

A nomination form that specifies the information requested of each nominee is included for your convenience. Job descriptions and qualifications for the positions are also included. The election shall be conducted according to the following timetable:

2024 Election Timetable and Procedure

June 17	Solicitation of nominations.
July 17	Nominations due in NLADA office.
August 19	Ballots mailed to eligible members.
September 19	Ballots due in NLADA office.

Candidates shall be certified and placed on the ballot by NLADA's Leadership Development Committee when:

- Their qualifications have been reviewed, based on the relevant job description; and
- It has been determined that they have met the objective criteria for positions on the Council to which they are seeking nomination.

Nominations must be received by NLADA no later than July 17, 2024.

2024 Elections

Defender Council

Position	Term	Expires	How Selected	Incumbent
Chief Defender or Director of Defender Program (ACCD)	3	2027	Elected by Chief/Director of Defender Program Members	Angela Kilpatrick

Civil Council

Position	Term	Expires	How Selected	Incumbent
Chief Staff Officer Region I	3	2027	Elected by CSO Region I	Sam Abel Palmer
Chief Staff Officer Region IV	3	2027	Elected by CSO Region IV	Vacant
Client Representative Regions III & IV	3	2027	Elected by Client Representatives Regions III & IV	<i>LaShung Willis</i>
Civil Individual Member (Non CSO/Non Client)	3	2027	Elected by Civil Individual Members	Vacant

Note: incumbents in *italics* are not eligible to run for reelection to their current position due to term limits or a change in their professional status.

Regions are as follows:

Region I: Connecticut, Maine, Massachusetts, New Hampshire, New York, Puerto Rico, Rhode Island, Vermont, Virgin Islands.

Region II: Delaware, District of Columbia, Maryland, New Jersey, Michigan, Ohio, Pennsylvania, Virginia, West Virginia.

Region III: Illinois, Indiana, Iowa, Kansas, Minnesota, Missouri, Nebraska, North Dakota, South Dakota, Wisconsin.

Region IV: Alabama, Arkansas, Florida, Louisiana, Mississippi, Georgia, Kentucky, North Carolina, South Carolina, Tennessee.

Region V: Arizona, Colorado, New Mexico, Oklahoma, Texas, Utah.

Region VI: Alaska, California, Guam, Hawaii, Idaho, Micronesia, Montana, Nevada, Oregon, Washington, Wyoming.

Defender Council Member Job Description

Title: Member, NLADA Defender Council

Reports To: Chair, Defender Council

Purpose: To serve the Defender Council as a voting member; to develop and formulate policy recommendations on indigent defense issues to the NLADA Board of Directors.

Term: Three (3) years, expiring at the adjournment of the third (3rd) Annual Conference following election or appointment.

Meeting Attendance (expected)

- Regularly attend meetings as scheduled (3 per year)
- Attend standing committee meetings, if appointed
- Participate as an ad hoc committee member, if appointed
- Attend and participate in special/social events as needed (Annual Conference)
- Promote membership in the Association
- Participate in necessary conference calls between meetings

Responsibilities of the Defender Council

- Formulate indigent defense policy recommendations for the Association
- Assist in the attainment of the Association's mission and governance
- Direct and assist staff in carrying out the defender agenda of NLADA

Specific Duties

- Be a strong spokesperson for the Association
- Determine, monitor, and strengthen programs and services, consistent with the bylaws of the Association
- Enhance the Association's public standing
- Recruit and orient new Defender Council members
- Perform duties of Defender Council members in advancing the mission of the Association without personal or professional conflicts of interest

Qualifications

- Membership in the Association as required by bylaws
- True commitment – including time, experience, skills, and personal finance (within means) – to advancing the Association's mission and goals
- Value "team" mentality
- Willingness to participate and learn duties

Civil Council Member Job Description

Title: Member, NLADA Civil Council

Reports To: Chair, Civil Council

Purpose: To serve the Civil Council as a voting member; to develop and formulate policy recommendations on civil legal services to the NLADA Board of Directors.

Term: Three (3) years, expiring at the adjournment of the third (3rd) Annual Conference following election or appointment.

Meeting Attendance (expected)

- Regularly attend meetings as scheduled (3 per year)
- Attend standing committee meetings, if a member
- Participate as an ad hoc committee member, if appointed
- Attend and participate in special/social events as needed (Annual Conference)
- Promote membership in the Association
- Participate in necessary conference calls between meetings

Responsibilities of the Civil Council

- Formulate civil policy recommendations for the Association
- Assist in the attainment of the Association's mission and governance
- Direct and assist staff in carrying out the civil agenda of NLADA

Specific Duties

- Be a strong spokesperson for the Association
- Determine, monitor, and strengthen programs and services, consistent with the bylaws of the Association
- Enhance the Association's public standing
- Recruit and orient new Civil Council members
- Perform duties of Civil Council members in advancing the mission of the Association without personal or professional conflicts of interest

Qualifications

- Membership in the Association as required by bylaws
- True commitment – including time, experience, skills, and personal finances (within means) – to advancing the Association's mission and goals
- Value "team" mentality
- Willingness to participate and learn duties



2024 Nomination Instructions

To nominate a distinguished colleague for membership on the Defender Council or Civil Council:

1. Prepare a statement containing highlights of the nominee's career as well as additional reasons you feel they deserve to be a member of the Council. The statement should not exceed one double-spaced page.
2. Attach the nominee's resume or professional bio. This document should not exceed two pages.
3. Mail the nomination package to the Leadership Development Committee/NLADA in the enclosed envelope. You can also email it to elections@nlada.org.

Nominations must be received by NLADA no later than July 17th.

2024 Nomination Form

Please check only one position per form and print legibly.
Submit this form with the requested attachments.

Nominee*: _____ Nominator: _____

Address: _____

City: _____ State: _____ Zip: _____ Email: _____

Tel: (W) _____ (H/Cell): _____

The above person* is being nominated for the following position:

Defender Council
<input type="checkbox"/> Chief Defender or Director of Defender Program

Civil Council
<input type="checkbox"/> Chief Staff Officer (Region I)
<input type="checkbox"/> Chief Staff Officer (Region IV)
<input type="checkbox"/> Client Representative (Regions III & IV)
<input type="checkbox"/> Civil Individual Member (Non CSO/Non Client Representative)

Nomination Statement

Provide a brief statement containing highlights of the nominee's career as well as additional reasons you feel they deserve to be a member of the Defender or Civil Council. Write below or attach separately.



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